JOB DESCRIPTION

Learning Specialist

**SITE: Dream Space, W5 LIFE, Odyssey Trust**

**LOCATION: Queen’s Quay, Belfast, BT3 9QQ**

**RESPONSIBLE TO: Learning Centre Lead**

**TERMS: Full-time, Fixed Term - 10 month (with potential to extend to 12 months) Maternity Leave Cover**

 **– 1st September 2025 – 30th June 2026**

**DATE: June 2025**

**OVERALL PURPOSE OF THE JOB:**

An exciting opportunity is being created to join the new Learning Centre team at W5. This role will be the development and delivery of learning and engagement programmes, developed in collaboration with Microsoft Ireland.

The Odyssey Trust group of companies is committed to the core ideology of BEET, Best Experience Every Time for customers, colleagues and stakeholders. These principles will be developed with all to support outstanding customer service. All colleagues are expected to commit to the core values shown below:

|  |  |  |
| --- | --- | --- |
| **Core Value** | **Our Behaviour** | **What it means for our Customers** |
| **Positivity** | Smile, can do, have fun | We will always be helpful, welcoming & enthusiastic |
| **Integrity** | Deliver on our promises | We will be trustworthy & respectful |
| **Commitment** | Go above & beyond  | We will go the extra mile |
| **Innovation** | Find new ways to be better | We will always learn & improve |
| **Teamwork** | Together we achieve more | We will work together to put you first |

**MAIN DUTIES**

* Work with W5 and the Dream Space team at Microsoft Ireland to deliver the Dream Space experience within the Learning Centre; planning and programming immersive interactive workshops and in a positive and inspirational learning environment.
* Through exceptional development and delivery, alter the perspective of students and teachers on the value of STEM, digital technology, and the role it plays in how people learn, work, play, and live.
* Provide engaging STEM experiences to students and teachers to achieve this perspective change.
* Co-create and deliver compelling content within the Learning Centre and schools across Northern Ireland.
* Customising content to meet the needs of individual schools and their teaching staff and students.
* Share work and new ideas with the W5 Learning and Engagement team and the Dream Space team to ensure the best quality content and experience is continually delivered.
* Engage with a range of stakeholders, educational policymakers and Government to contribute to broader conversations on how technology can change the learning experience.
* Responsible for maintenance of the Dream Space identity across all Dream Space activities at the Learning Centre.
* Any other duties as requested by your Line Manager

All OTC staff are expected to:

* Maintain excellent working relationships with other staff and volunteers.
* Ensure the delivery of BEET to all our customers and be committed to the Odyssey ethos and objectives.
* Be committed to and work in accordance with our Safeguarding, Health & Safety, Equality and other established policies and procedures.
* Be flexible undertake such other duties that may be required including occasionally working evenings, weekends and public holidays, if required.

**SELECTION CRITERIA**

## Essential Criteria

* Third level qualification with 2 years’ experience in an educational, training or CSR setting delivering formal or informal training and development programmes.
* Strong organisational and administrative skills including digital literacy.
* Ability to engage a range of learners in an entertaining and engaging way.
* An excellent communicator who can demonstrate enthusiasm for STEM.
* Appointment to this post will require an Enhanced Disclosure Certificate from AccessNI which meets the standards required by the Odyssey.
* Willing to travel to deliver content in the classroom and on outreach.
* A driving licence which allows you to drive in Northern Ireland or a capability to meet the driving requirements of the role.

***Salary***

£28,500 per annum

**Benefits**

The Odyssey Group has a range of benefits which it offers to full and part time staff[[1]](#footnote-1).

* Free car parking.
* 33% Discount in the W5 cafe, including coffee and 10% discount in the W5 shop.
* Complimentary tickets to Belfast Giants and friends and family access to W5.
* Holidays commence at 31 days per year rising to 34 [pro rata for part time staff.]
* Company paid social events.
* Contributory pension scheme, life assurance and paid sickness benefit.
* A comprehensive health cash plan plus Winter Flu Vaccination Scheme.
1. [Some T&Cs and qualifying periods may apply] [↑](#footnote-ref-1)